



**North County Regional Fire Authority
 COMMISSIONER'S MEETING
 STANWOOD / STATION 99
 January 9, 2019
 4:00pm**

MEETING MINUTES

CALL TO ORDER

The following attendees were present:

Commissioners	
X	Ric Cade, Chair
X	Jan Iverson, Vice-Chair
X	Jeff Sinker
X	Larry Longley
X	Greg Oakes
X	Rob Johnson
X	Judy Williams

By Phone

By Phone

Fire Authority Staff	
X	Katie Casey, Board Secretary
X	Randy Krumm, Finance Manager
X	John Cermak, Fire Chief
	Shirley Gilbertson, Office Assistant
	Don Bartlett, Assistant Fire Chief
	Kayley Mizell, Admin. Assistant

Meeting called to order at 4:01pm

FLAG SALUTE

PUBLIC COMMENTS

None

OATH OF OFFICE

The Oath of Office was taken by newly appointed Commissioners, Rob Johnson and Judy Williams.

BREAK

A break was taken at 4:03pm in order to provide a few minutes to meet and greet the new Commissioners. The meeting reconvened at 4:31pm

APPROVAL OF AGENDA

1st: Commissioner Sinker 2nd Commissioner Iverson

DISCUSSION:

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA

1st: Commissioner Iverson 2nd Commissioner Johnson

DISCUSSION:

APPROVED: Unanimous

APPROVAL OF MINUTES

Motion to approve the December 19, 2018 meeting minutes

1st: Commissioner Iverson 2nd Commissioner Sinker

DISCUSSION:

APPROVED: Unanimous

OLD BUSINESS

Chief Cermak provided the Memorandum of Understanding from Local 4033 regarding the Community Resource Paramedic position

Motion to approve and sign the MOU

1st: Commissioner Cade 2nd Commissioner Iverson

DISCUSSION:

APPROVED: Unanimous



**North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99
January 9, 2019
4:00pm**

Chief Cermak provided an update on the correspondence with Sammamish Data with regard to creating a new district map outlining the 3 Districts as laid out in the Regional Fire Authority Plan.

The 2019 Commission meeting schedule was provided. Any dates that may need to be changed, will be discussed as the dates get closer.

Chief Cermak provided a copy of the Interlocal Agreement between NCRFA and the City of Stanwood for Fire Marshall/Investigation Services

Chief Cermak provided an overview of the services provided by the Center for Public Safety Excellence and asked that anyone who would like to be on the CPSE committee are welcome.

Assistant Chief Bartlett gave an overview and update of the CERT program

CHIEF'S REPORT

Katie and Kayley spent time preparing for our new Commissioners by putting together a thumb drive with information to help onboard them into the position.

We continued to try to get in contact with Sammamish Data to redistrict our merged communities per the RFA Plan Amendment. They returned our call and will be doing the work necessary for districting for the plan.

Katie and I worked on AC CRR job offering. The candidate was provided the offer and he turned it down due to personal reasons. There were two other candidates from the test,, however they may not fully meet the immediate needs to start the work necessary. We did find an additional candidate that used to be a fire marshal in Texas, relocated to Snohomish County to be a Fire Investigator and Plans review person, then to Spokane Valley as an Asst Fire Marshal. Chief Kraski and Chief Cermak met with him last week and he is interested in the job. More in executive session based on contract negotiations for the position. .

A job offer was made to the CRP candidate that best fit the needs for the new position. He accepted the Conditional Offer of Employment and is starting backgrounds now.

The Finance Manager for Arlington, Dave Kraski and Chief Cermak met to discuss both negotiation processes and how we can align for future opportunities.

The points based quarterly PTE testing process occurred and the 13 people are improving each time it occurs. In March, a full process will occur for the PTEs to include the written examination. We are exploring the possibility of conducting our own written exam and recruiting from the outside without the use of NTN for the position of firefighter. We may still utilize them for recruiting FPPM.

A Chief's Interview was conducted for the position of Fire Captain. The promotion will become effective February 1, 2019.

Chief Cermak attended the County Fire Chiefs Association meeting Monday. We will be meeting January 22 to discuss equity in cost of service charges. We will attempt to educate everyone utilizing legal and fee experts to address the concerns agencies have moving forward.

North Sound Accountable Community of Health conducted a telephone interview regarding our program progress. We received an additional \$21k as startup funding. The next step will be an in person interview that Chief Cermak is hoping to do as a group of RFAs and Districts that were awarded funding rather than individually. Currently, it is scheduled for January 24, the same day as Legislative Day in Olympia.

Rich Davis, Comm. Oakes, and Chief Cermak met regarding CBA Negotiations. The next CBA meeting is on Friday.

PART PAID FIREFIGHTER COMMENTS - N/A

LABOR LOCAL #4033 COMMENTS – N/A

VOLUNTEER FIREFIGHTER COMMENTS - N/A

COMMITTEE REPORTS



**North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99
January 9, 2019
4:00pm**

Commissioner Sinker noted that the Sno-Isle Banquet is scheduled for January 26th and registration forms should be turned into Katie this evening in order to get everyone who wishes to attend registered.

Negotiations meeting will be held on January 11th.

CORRESPONDENCE – N/A

GOOD OF THE ORDER

Commissioner Johnson thanked the Board for being so welcoming. Former Commissioner Carl Cook passed away. A family gathering will be held Saturday at his home. Chief Bartlett welcomed the new Commissioners.

EXECUTIVE SESSION

The Board went into executive session at 5:32pm and expects it to last 10 minutes. The meeting reconvened at 5:53pm

Motion to approve the Assistant Chief - Community Risk Reduction Contract

1st: Commissioner Iverson 2nd Commissioner Cade

DISCUSSION:

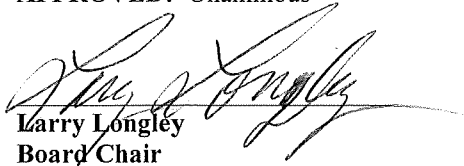
APPROVED: Unanimous

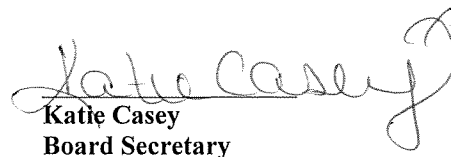
ADJOURNMENT – Motion to adjourn at 5:53pm

1st: Commissioner Iverson 2nd Commissioner Williams

Discussion:

APPROVED: Unanimous


Larry Longley
Board Chair


Katie Casey
Board Secretary

