



**North County Regional Fire Authority  
 COMMISSIONER'S MEETING  
 STANWOOD / STATION 99  
 June 08, 2016  
 4pm**

**MEETING MINUTES**

**CALL TO ORDER**

The following attendees were present:

Commissioners	
X	Greg Oakes, Chair
X	Jan Iverson, Vice-Chair
X	Jeff Sinker
X	David Fennell
X	Larry Longley

Fire Authority Staff	
X	John C. Cermak, Fire Chief
X	Katie Ellis, Board Secretary
X	Randy Krumm, Finance Manager

Meeting called to order at: 1602 by Commissioner Oakes

**FLAG SALUTE**  
 Done during Dist. 18 Meeting

**PUBLIC COMMENTS**  
 None

**APPROVAL OF AGENDA**  
 Motion to approve the Agenda  
 1<sup>st</sup>: Commissioner Longley      2<sup>nd</sup> Commissioner Iverson  
**DISCUSSION:** None  
**APPROVED:** Unanimous

**APPROVAL OF CONSENT AGENDA**  
 Motion to approve the Consent Agenda  
 1<sup>st</sup>: Commissioner Fennell      2<sup>nd</sup> Commissioner Longley  
**DISCUSSION:** None  
**APPROVED:** Unanimous

**APPROVAL OF MEETING MINUTES**  
 Motion to approve the May 25, 2016 meeting minutes  
 1<sup>st</sup>: Commissioner Sinker      2<sup>nd</sup> Commissioner Iverson  
**DISCUSSION:** None  
**APPROVED:** Unanimous

**OLD BUSINESS**  
 N/A

**NEW BUSINESS**  
 Motion to amend Policy 53, with changes  
 1<sup>st</sup>: Commissioner Longley      2<sup>nd</sup> Commissioner Fennell  
**DISCUSSION:** None  
**APPROVED:** Unanimous

The absentee policy is still being worked on with Labor Management. Chief Cermak will forward the marked up copy by Labor the Commissioner Fennell.

Review Financial Management Policy 4. Discussion followed and was decided to stay with the policy as written – utilizing per diem reimbursement for travel.



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**CHIEF'S REPORT**

- SNOPAC was contacted and requested assistance for the upcoming examinations. They provided the request very rapidly and expeditiously.
- Katie Ellis and Chief Cermak worked on the testing processes that are all under way.
- NTN was present and conducted the first phase of the testing process.
- Additional work was completed on the Policy 53 changes. It was forwarded to Rich Davis for comment as provided in your packet.
- Work continues to try to get the best price possible on the new monitors for the grant money from the Stillaguamish Tribe of Indians. Gary Lingel is doing an outstanding job.
- Katie and I worked on a grant proposal and turned in a letter to the Tulalip Tribe. They called and gave us less than 24-hours notice.
- Chief Cermak attended the Arlington Heights kick off meeting for the RFA between District 19/21/22.
- Research was conducted per the Board Chair request regarding per diem.
- Chief's Interviews were conducted for the FFPM position.
- Two Staff Reports were completed for the Stanwood Public Safety Committee meeting.
- Chief Cermak checked with Rich Davis after hearing his lecture in Chelan regarding background investigations. In WA it is not allowable for polygraphs as part of the background process.
- Chief Cermak received a resignation from a part time firefighter last night for today. Casey Stockwell has been hired for Seattle Fire Department.

**LABOR LOCAL #4118 COMMENTS**

Ken Longley was present and stated he had nothing to report

**COMMITTEE REPORTS**

The next Sno-Isle Commission meeting will be June 2<sup>nd</sup> in Darrington and Chaplain Dean Jenkin will be the speaker  
The Finance Committee met this week and will meet again in July to discuss Finance Policies and reserve funds.  
Commissioner Fennell met with Commissioner Sheldon regarding shared services and will speak with her again while at the conference in Chelan.

**CORRESPONDENCE**

A thank you card was sent to every employee from Stanwood Foursquare Church

**GOOD OF THE ORDER**

**EXECUTIVE SESSION**

The Commission broke for a 5 minute break to celebrate Commissioner Sinker's birthday and then entered Executive Session at 1635 to review the performance of a public employee per RCW 42.30.110(g) and is expected to last 30 minutes. The regular meeting reconvened at 1705

**ADJOURNMENT**

Motion to adjourn at 1706

1<sup>st</sup>: Commissioner Longley

2<sup>nd</sup> Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous

  
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Greg Oakes  
Chair

  
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Katie Ellis  
Board Secretary