



**North County Regional Fire Authority  
 COMMISSIONER'S MEETING  
 STANWOOD / STATION 99  
 September 26, 2018  
 4:00pm**

**MEETING MINUTES**

**CALL TO ORDER**

The following attendees were present:

Commissioners	
	Ric Cade, Chair
X	Jan Iverson, Vice-Chair
X	Jeff Sinker
X	Larry Longley
X	Greg Oakes

Fire Authority Staff	
	Katie Casey, Board Secretary
X	Randy Krumm, Finance Manager
X	John Cermak, Fire Chief
	Shirley Gilbertson, Office Assistant
X	Don Bartlett, Assistant Fire Chief
X	Kayley Mizell, Admin. Assistant

Meeting called to order at 4:00pm by Vice-Chair Iverson. Commissioner Ric Cade was officially excused for his absence.

**FLAG SALUTE**

**PUBLIC COMMENTS**

None

**APPROVAL OF AGENDA**

1<sup>st</sup>: Commissioner Oakes                      2<sup>nd</sup> Commissioner Longley

**DISCUSSION:**

**APPROVED:** Unanimous

**APPROVAL OF CONSENT AGENDA**

1<sup>st</sup>: Commissioner Sinker                      2<sup>nd</sup> Commissioner Longley

**DISCUSSION:**

**APPROVED:** Unanimous

**APPROVAL OF MINUTES**

**Motion to approve the September 12<sup>th</sup> meeting minutes**

1<sup>st</sup>: Commissioner Longley                      2<sup>nd</sup> Commissioner Oakes

**DISCUSSION:**

**APPROVED:** Unanimous

**OLD BUSINESS**                      None

**NEW BUSINESS**

**Newsletter Draft**-Chief Cermak reviewed the plan to distribute the attached draft newsletter. It was shared with City of Stanwood for comment or revision. Pending comments from city or commissioners, it will be sent out to the citizens in both district and city very soon.

**Finance Report**- Finance Manager Krumm reviewed Authority's finances through August 2018. He shared that he attended the Washington Finance Officer's Association last week in Vancouver, WA and thanked the board for the opportunity for learning and networking.

**2019 Budget Discussion**-Chief Cermak and FM Krumm gave update on our budget process and the Chief proposed that we hold a budget workshop on Monday Oct 29<sup>th</sup> at 1300 before the regular commission meeting to be held at 1600.



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The Board went into executive session at 1736 and expects it to last 10 minutes. The Board reconvened at 1746 with no action taken.

**ADJOURNMENT – Motion to adjourn at 1746**

1<sup>st</sup>: Commissioner Oakes      2<sup>nd</sup> Commissioner Longley

**APPROVED:** Unanimous

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Ric Cade  
Board Chair

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Randy Krumm  
Temp - Board Secretary