



**North County Regional Fire Authority  
 COMMISSIONER'S MEETING  
 STANWOOD / STATION 99  
 October 12, 2016  
 4:00pm**

**MEETING MINUTES**

**CALL TO ORDER**

The following attendees were present:

Commissioners	
X	Greg Oakes, Chair
X	Jan Iverson, Vice-Chair
X	Jeff Sinker
X	Larry Longley

Fire Authority Staff	
X	Don Bartlett, Battalion Chief
X	Katie Ellis, Board Secretary
X	Randy Krumm, Finance Manager

Meeting called to order at 1602

**FLAG SALUTE**

Done during Dist.18 Meeting

**PUBLIC COMMENTS**

None

**EXECUTIVE SESSION**

Executive Session began at 1603 for an approximated 45 minutes to review the performance of a public employee per RCW 42.30.110(g) as well as to discuss potential litigation per RCW 42.30.110(i) and included attorney Rich Davis and Investigator Sheri Russell. Executive Session was then extended an additional 35 minutes reconvening at 1730 with no action taken.

**APPROVAL OF AGENDA**

**Motion to approve the Agenda as amended to move Executive Session to the beginning of the meeting**

1<sup>st</sup>: Commissioner Sinker      2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:** None

**APPROVED:** Unanimous

**APPROVAL OF CONSENT AGENDA**

**Motion to approve the Consent Agenda**

1<sup>st</sup>: Commissioner Longley      2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:** None

**APPROVED:** Unanimous

**APPROVAL OF MEETING MINUTES**

**Motion to approve the September 28, 2016 meeting minutes**

1<sup>st</sup>: Commissioner Iverson      2<sup>nd</sup> Commissioner Longley

**DISCUSSION:** None

**APPROVED:** Unanimous

**OLD BUSINESS**

N/A

**NEW BUSINESS**

The grievance filed by Local 4118 will be discussed with Chief Cermak and North County Fire/EMS's attorney tomorrow and will get back to the Local in a timely manner.

Battalion Chief Bartlett provided an update on the Fire Academy currently in session.



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**CHIEF'S REPORT**

Battalion Chief Bartlett provided an update on the regional training efforts taking place in the area and noted that he and Chief Cermak have been in contact with other local Chief's to continue supporting this effort.

**LABOR LOCAL #4118 COMMENTS**

A grievance has been submitted and continue to work on issues with job descriptions.

**COMMITTEE REPORTS**

Commissioner Sinker noted that the last Sno-Isle meeting was informative and the topic of discussion was the regional training efforts taking place. The next meeting will take place in Lake Stevens on November 3, 2016. Commissioner Sinker also noted that he attended the Camano Island Fire & Rescue Commission meeting and discussed joint resource efforts.

**CORRESPONDENCE**

**GOOD OF THE ORDER**

Reminder: Monday October 24 at 1pm – Budget Workshop. Station 99.

Battalion Chief Bartlett described a successful flood tabletop EOC exercise that took place and informed the Board that he and Randy have been meeting with Arlington, Camano Island, Darrington, and other agencies regarding the SCBA grant that they are working on.

**ADJOURNMENT**

**Motion to adjourn at 1745**

1<sup>st</sup>: Commissioner Iverson

2<sup>nd</sup> Commissioner Sinker

**DISCUSSION:** None

**APPROVED:** Unanimous

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**Greg Oakes**  
Chair

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**Katie Ellis**  
Board Secretary