



**North County Regional Fire Authority
 COMMISSIONER'S MEETING
 STANWOOD / STATION 99
 October 24, 2016
 12:00pm**

MEETING MINUTES

CALL TO ORDER

The following attendees were present:

Commissioners	
X	Greg Oakes, Chair
X	Jan Iverson, Vice-Chair
X	Jeff Sinker
X	Larry Longley

Fire Authority Staff	
	Don Bartlett, Battalion Chief
X	Katie Ellis, Board Secretary
X	Randy Krumm, Finance Manager

Meeting called to order at 12:11pm

FLAG SALUTE

Done during Dist. 114 Meeting

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Motion to approve the Agenda

1st: Commissioner Iverson 2nd Commissioner Longley

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA

Motion to approve the Consent Agenda

1st: Commissioner Sinker 2nd Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF MEETING MINUTES

Motion to approve the October 12, 2016 meeting minutes

1st: Commissioner Longley 2nd Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous

OLD BUSINESS

N/A

NEW BUSINESS

CHIEF'S REPORT

- The City Staff meeting was attended. They are without a Finance Manager as Jan Berg resigned and took a job with Marysville as Asst. Finance Manager. This may put us back a bit on the purchase of the equipment per the ILA.
- Chief Cermak worked on several administrative details for the City involving a Fire Prevention complaint. A letter was created, approved, and sent to the homeowner with complaint regarding fire hydrant signage.
- A presentation was made to Rotary about the Fire Department Organizational Structure, Accomplishments, Needs, and the impacts of the recession and recovery to publically funded services. Chief Cermak focused on community expectations and brain death/fire curve.



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- Finance Manager Randy Krumm and Chief Cermak spent a lot of time evaluating the budget projections.
- Chief Cermak assisted Arlington Fire on one additional candidate for an assessment center/ tactical simulation.
- Dr. Cooper, Lt. Lingel, and Matt Hickman assisted with a Firefighter PM examination/assessment. There is one more candidate to complete the process.
- Chief Cermak is working on Job Description analysis and recommendations.
- BC Bartlett and Chief Cermak attended a regional grant meeting for the SCBAs. The group decided to bifurcate into two groups since the amount exceeded \$1,000,000 by 33%. Camano and NCFE will be doing the grant together. It is due Nov. 18, 2106.
- Chief Cermak would like to add the Part Time Firefighters and Volunteers to each month's agenda to provide them an opportunity for comments during the Commission meetings.

LABOR LOCAL #4118 COMMENTS

COMMITTEE REPORTS

Commissioner Sinker noted that next Sno-Isle Fire Commissioners meeting will be held in Lake Stevens. The topic will focus on Suicide in the Fire Service. Seattle Fire will be there to present.

CORRESPONDENCE

We received a note from a Warm Beach community member recognizing the "above and beyond" work our crews did to help her during the windstorm. She is disabled and her husband was not home. The wind was about to blow off the room above their porch. Our crews went to her home and removed the roof completed, as it was in disarray and could have potentially created a hazard if blown off.

GOOD OF THE ORDER

Commissioner Oakes and Commissioner Sinker will be attending the Fire Commissioners Conference in Yakima this week and has requested that the Dodge Charger be cleaned, fueled, and ready to go

EXECUTIVE SESSION

The Commission broke to enter Executive Session at 12:39pm to review the performance of a public employee per RCW 42.30.110(g) and is expected to last 30 minutes. Executive Session was extended another 25 minutes. Following a short break the Regular Commission Meeting reconvened at 12:41 with no action taken

ADJOURNMENT

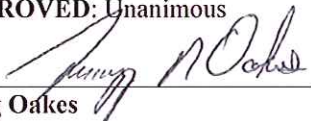
Motion to adjourn at 12:41pm


1st: Commissioner Iverson

2nd Commissioner Sinker

DISCUSSION: None

APPROVED: Unanimous


Greg Oakes
Chair


Katie Ellis
Board Secretary