



**North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99
March 13, 2019
4:00pm**

MEETING MINUTES

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

Larry Longley, Chair
Jan Iverson, Vice-Chair – Excused
Jeff Sinker
Ric Cade
Greg Oakes
Rob Johnson
Judy Williams - Excused

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Don Bartlett, Assistant Fire Chief
Mike Makela, Assistant Fire Chief
Katie Casey, Board Secretary
Randy Krumm, Finance Manager

Meeting called to order at 4:00 pm

FLAG SALUTE

PUBLIC COMMENTS

APPROVAL OF AGENDA

1st: Commissioner Oakes 2nd Commissioner Cade

DISCUSSION:

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA

1st: Commissioner Oakes 2nd Commissioner Johnson

DISCUSSION:

APPROVED: Unanimous

APPROVAL OF MINUTES

Motion to approve the February 27, 2019 meeting minutes

1st: Commissioner Cade 2nd Commissioner Johnson

DISCUSSION:

APPROVED: Unanimous

BADGE PINNING

Chief Cermak presented Mike Makela with his NCRFA Badge and Oath.

10-minute break to congratulate Chief Makela

PUBLIC HEARING

The Public Hearing was opened at 4:21pm. The newly formed district maps were presented. No public present for comment. Hearing was closed at 4:21pm.

OLD BUSINESS

Katie Casey brought forward the employment testing procedure changes and process for an open and continuous entry level Firefighter/EMT hire list as well as proposed changes to Policy 51.

Motion to approve the policy changes to policy 51 and to implement the new process utilizing in-house testing.

1st: Commissioner Cade 2nd Commissioner Johnson

DISCUSSION:

APPROVED: Unanimous



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NEW BUSINESS

Chief Cermak introduced Nick Hanson, a former Stanwood Fire Chief who would like to see NCRFA display the Stanwood Fire Department memorabilia that is housed in the display cabinets at Station 99 be moved to the Historical Society. He believes that more people would be able to see the items there vs. coming into the Fire Department.

Motion to approve the moving of the memorabilia to the historical society

1st: Commissioner Oakes 2nd Commissioner Cade

DISCUSSION: Commissioner Longley has concerns that the historical items won't be available for people visiting our Stations. Commissioner Johnson likes the idea of creating a historical video for our website. Commissioner Longley would like to have duplicates made of photos moved to the Historical Society.

Commissioner Johnson amended the previous motion to state that the items will be on loan to the Historical Society

1st: Commissioner Johnson 2nd Commissioner Oakes

DISCUSSION: An Interlocal Agreement will need to be created for these loaned items. Chief Bartlett will work with Mr. Hanson on moving of these items.

APPROVED: Unanimous

HUMAN RESOURCES REPORT

Following the recommended policy changes by VFIS, Katie Casey requested that the "threat" and "bullying" language be removed from Policy 42 and create a stand-alone policy with these items. It was also explained by Chief Cermak that as directed by our attorney we will develop a review process allowing ample time for Local 4033 to comment if need be.

Motion to approve removing the threat and bullying language from Policy 42 and create a separate policy with these items.

1st: Commissioner Cade 2nd Commissioner Johnson

DISCUSSION:

APPROVED: Unanimous

CHIEF'S REPORT

Commissioners Longley, Oakes, Cade, Johnson, Sinker, and Chief Cermak attended the NW Leadership seminar in Portland. They made great contacts with neighboring agencies and heard some great speakers that confirmed the NCRFA path.

Commissioner Cade, Katie Casey, Randy Krumm, Doug tenHoopen, and Chief Cermak participated in a conference call with Liz Loomis and AJ Chippendale regarding media messaging and preparation for election season.

Chief Cermak attended the Rotary Leadership 3 process at Shawn O'Donnell's to complete the series of classes.

Chief Bartlett and Chief Cermak attended a school district tabletop that the County Sheriff SRO put on for the leadership.

Chief Kraski and Chief Cermak met and discussed current issues.

NCRFA was the guest speakers this morning at the Stanwood/Camano Rotary. We introduced some of the Loomis messages and the CRP program.

Chief Cermak let the Board know that the Local has submitted a public records request for all of Rich Davis' invoices dated Jan 1 2014 through March 13, 2019. Katie is currently working on that.

Local 4033 have filed a grievance regarding a response issue. AC Bartlett is researching the issue that appears to be a run card issue.

PART PAID FIREFIGHTER COMMENTS

Chase Morgan stated he was happy to be here

LABOR LOCAL #4033 COMMENTS – N/A

VOLUNTEER FIREFIGHTER COMMENTS - N/A



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COMMITTEE REPORTS

Commissioner Iverson attended the Sno-Isle meeting and provided notes from that meeting.

CORRESPONDENCE - N/A

GOOD OF THE ORDER

Katie noted that our new website is up and running. Chief Bartlett thanked the Commission for the addition of Chief Makela. Chief Cermak's evaluation is due. The evaluation forms have been emailed to the Commissioners. There will be a special meeting, executive session only on April 16th at 4pm.

ADJOURNMENT – Motion to adjourn at 5:00pm

1st: Commissioner Oakes 2nd Commissioner Cade

Discussion:

APPROVED: Unanimous

**Larry Longley
Board Chair**

**Katie Casey
Board Secretary**