



**North County Regional Fire Authority  
COMMISSIONER'S MEETING  
STANWOOD / STATION 99  
March 27, 2019  
5:00pm**

**MEETING MINUTES**

**CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS**

Larry Longley, Chair  
Jan Iverson, Vice-Chair  
Jeff Sinker  
Ric Cade  
Greg Oakes – By Phone  
Rob Johnson  
Judy Williams - Excused

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Don Bartlett, Assistant Fire Chief  
Mike Makela, Assistant Fire Chief  
Katie Casey, Board Secretary  
Randy Krumm, Finance Manager

Meeting called to order at 5:01 pm

**FLAG SALUTE**

**PUBLIC COMMENTS**

**APPROVAL OF AGENDA**

1<sup>st</sup>: Commissioner Iverson                      2<sup>nd</sup> Commissioner Cade

**DISCUSSION:**

**APPROVED:** Unanimous

**APPROVAL OF CONSENT AGENDA**

1<sup>st</sup>: Commissioner Cade                      2<sup>nd</sup> Commissioner Iverson

**DISCUSSION:**

**APPROVED:** Unanimous

**APPROVAL OF MINUTES**

**Motion to approve the March 13, 2019 meeting minutes**

1<sup>st</sup>: Commissioner Iverson                      2<sup>nd</sup> Commissioner Cade

**DISCUSSION:**

**APPROVED:** Unanimous

**OLD BUSINESS**

A meeting has been scheduled for April 16, 2019 at 4pm. This meeting will consist of Executive Session to discuss the Fire Chief's Performance Evaluation. The Commission was asked to please turn in their completed evaluations to Katie by April 9<sup>th</sup> so she can prepare them for this meeting.

**NEW BUSINESS**

Randy Krumm presented the February Treasurer's Report

Chief Bartlett presented the Operations Report as well as the Training Report in Chief Smith's absence.

Katie Casey presented the Human Resources Report consisting of the revised Policy 43 for its first review by the Commission. Local 4033 was also provided this revised policy for comment on March 20<sup>th</sup>. To date we have not received Local 4033's comments. Local 4033 VP Huffman stated that Aaron Bredeson would be forwarding comments on this tonight. Policy 43 with its current revisions and comments if provided by the Local will be brought to the Commission at the next Board meeting.



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**CHIEF'S REPORT**

Commissioners Cade, Oakes and Chief Cermak participated in CBA negotiations. They made headway and have a list of dos for each person for next meeting. The group made a goal to have it completed in three meetings.

A grievance response was sent to Local 4033 regarding a recent call.

Communications between Rich Davis and Chief Cermak have occurred about the grievance mediation, but no scheduled dates have been passed to Chief Cermak's attention.

Commissioners Cade, Johnson and Chief Cermak participated with CPSE and multiple department personnel in developing a Strategic Plan. A cross-section of community leaders and citizens participated in the first day to provide us guidance on community expectations. We should have a draft within a week after the group leaves tomorrow.

Chief Cermak noted that Commissioner Williams' father passed away and flowers were sent to her home.

**PART PAID FIREFIGHTER COMMENTS – N/A**

**LABOR LOCAL #4033 COMMENTS** – Don Huffman stated that negotiations were going well and making good progress. He thanked the Board for the opportunity to participate in the CPSE process. He asked that a moment of silence be observed for Ryan Thompson in Kittitas County who was killed in a line of duty. A moment of silence was had.

**VOLUNTEER FIREFIGHTER COMMENTS - N/A**

**COMMITTEE REPORTS**

The next Sno-Isle meeting will be at at 7pm at Station 62. Dr. Cooper will be presenting the Future of EMS. All are welcome to attend.

Commissioner Cade commented on the progress being made with the CPSE process and thanked the Local for their participation.

**CORRESPONDENCE** - A thank you card was presented from a citizen who was transported by our crews.

**GOOD OF THE ORDER**

The Open House will be held in September, date to be determined. The pancake breakfast will be held on April 27<sup>th</sup>.

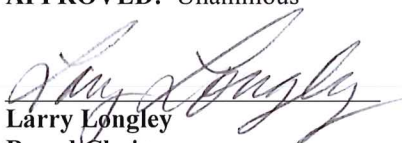
Chief Bartlett spoke of the progress being made with CPSE and appreciates the opportunity to be a part of it.

**ADJOURNMENT – Motion to adjourn at 5:39pm**

**1<sup>st</sup>:** Commissioner Johnson      **2<sup>nd</sup>:** Commissioner Cade

**Discussion:**

**APPROVED:** Unanimous

  
Larry Longley  
Board Chair

  
Katie Casey  
Board Secretary