



**North County Regional Fire Authority
COMMISSIONER’S MEETING
via ZOOM
October 28, 2020
4:00pm**

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

Greg Oakes, Chair
Jan Iverson
Judy Williams Excused
Ric Cade
Larry Longley, Vice-Chair
Rob Johnson

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Don Bartlett, Assistant Fire Chief
Mike Makela, Assistant Fire Chief
Katie Casey, Board Secretary
Randy Krumm, Finance Manager
Kayley Mizell, Administrative Assistant

Meeting called to order at 4:01 pm

EMPLOYEE and PUBLIC COMMENTS

None

APPROVAL OF AGENDA

1st: Commissioner Iverson 2nd Commissioner Cade

DISCUSSION:

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA

1st: Commissioner Johnson 2nd Commissioner Longley

DISCUSSION:

APPROVED: Unanimous

APPROVAL OF MINUTES

Motion to approve the September 23, 2020 Meeting Minutes

1st: Commissioner Cade 2nd Commissioner Iverson

DISCUSSION:

APPROVED: Unanimous

OLD BUSINESS

APPROVAL OF RFA Plan Amendment

1st: Commissioner Longley 2nd Commissioner Cade

DISCUSSION:

APPROVED: Unanimous

NEW BUSINESS

Policy 68 – Emergency Vehicle Technician was presented to the Board of Commissioners – 1st Review

The Board of Commissioners was presented with the Steve Tower’s Transition Contract for Review

Motion to approve the contract through the end of 2020

1st: Commissioner Johnson 2nd Commissioner Longley

DISCUSSION:

APPROVED: Unanimous

CHIEF’S REPORT

NCRFA Staff delivered the Fire Officer of the Year Co- Award and Firefighter of the Year Awards.

Co Award for Officer of the Year: Captain Shaughn Rice & Lt. Eric Johnson

Firefighter of the Year: FF Woofenden

PTE Firefighter of the Year: Shawn Nelson

We continue with weekly meetings for the RFA Annexation process. The Plan Amendment is complete.



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County DEM and the Fire Chief's ESF 4 are working to prepare for a mass vaccination site. Darin Reid was recognized for assisting with the development of the plan and process that may be incorporated by the DEM to vaccinate 800K Snohomish citizens through five sites.

Chief Smith and Chief Cermak have attended several formal recruit evaluations of Beh, Sato, and Bounassassi. All three are representing NCRFA very well.

We have hired both positions we have been working on for the past few months. Chief Cermak would like to welcome Ian Wilson, our new Fire Mechanic to our Fire Family. Chief Cermak met with he and his wife to offer the position. Doug Tenhoopen was hired to be our project manager and help relieve some of the pressure from the large project and grants for COVID and funds for the training center.

As we transition to our in-house mechanic program, we will place a large focus on setting up the program. AC Bartlett, Admin Asst. Kayley Mizell will be transferred to Station 97 to research, develop and implement the new program that entails equipment inventories, computer software purchase and set up, procedures and system management. CRP Reid will be moved to Station 47 to continue his CRP patient contacts and removing Arlington silos for best patient outcomes. We did this for the Stanwood groups, but need to connect the groups in Arlington similarly. He is also dedicating time on the mass vaccination site for the North County area. Once this is set up, it is likely that the county will seek PMs and EMTs to sign up for reimbursed shifts to help administer the mass vaccinations.

Chief Cermak will be meeting with Nate Nehring to show him the progress on our training site. He also has a meeting with County Planning and Public Works to address the site line issues.

A Staff Report was developed for the City of Stanwood Public Safety Committee to receive support/resolution to rename Hwy 532 between Pioneer Hwy and 72nd to memorialize the 9-11

AC Bartlett and Chief Cermak met with Steve Towers to map out the progress of the new position and transition from Fire Service Repairs to the Contract from Steve Towers. Chief Bartlett is developing the plan.

Crews conducted the virtual "push in" ceremony for E90. We can expect the E99 event to occur in a week as the crews complete the equipment transitions from one rig to another.

COMMITTEE REPORTS

N/A

CORRESPONDENCE

A thank you note was received from a citizen thanking NCRFA for our dedication to the 9/11 tribute

GOOD OF THE ORDER

Congratulations to the two Officers of the Year recipients as well as the Firefighter of the Year and Part Time Firefighter. Thank you to Darin Reid for all of his hard work during this pandemic. Commissioner Cade was thanked for his work teaching the Blue Card classes and congratulations were sent to those who took the class and successfully completed it. Chief Bartlett thanked the Commission for their support in obtaining the new apparatus that we recently received.

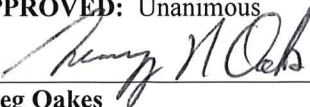
ADJOURNMENT – Motion to adjourn at 4:40pm

1st: Commissioner Johnson

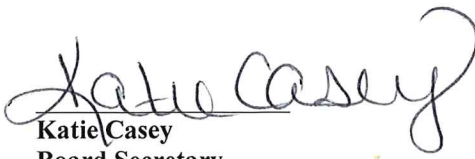
2nd Commissioner Cade

Discussion:

APPROVED: Unanimous



Greg Oakes
Board Chair



Katie Casey
Board Secretary