



**North County Regional Fire Authority
COMMISSIONER’S MEETING
COA Council Chambers and via ZOOM
March 23, 2022
4:00pm**

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

Greg Oakes, Chair
Jan Iverson
Judy Williams
Ric Cade
Larry Longley
Rob Johnson
Marilyn Oertle
Debora Nelson - Excused
Barb Tolbert

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Chief
~~Chris Dickison, Assistant Fire Chief~~
~~Katie Casey, Human Resources Manager~~
Randy Krumm, Finance Director
Kayley Mizell, Administrative Assistant
Theresa Ramey, Executive Assistant
Doug ten Hoopen, AC Support Services
Steve Goforth, AC Fire Marshal

Meeting called to order at 4:00 pm by Chairman Oakes.

EMPLOYEE AND PUBLIC COMMENTS

N/A

MOTION TO APPROVE AGENDA

1st: Commissioner Iverson 2nd Commissioner Johnson

Discussion: none
APPROVED: Unanimous

MOTION TO APPROVE CONSENT AGENDA

1st: Commissioner Oertle 2nd Commissioner Cade

Discussion: none
APPROVED: Unanimous

MOTION TO APPROVE MINUTES FROM MARCH 9, 2022

1st: Commissioner Johnson 2nd Commissioner Marilyn Oertle

Discussion: none
APPROVED: Unanimous

NEW BUSINESS

Doug Kunzman provided an overview of the All-American Leadership survey synopsis. He has been attending regular admin staff meetings, morning conference calls, and leadership meetings. He said that we had about 77% participation in the survey. Commissioner Tolbert said that she wished the Commission was more involved in this process. Kunzman said that the Commissioners were invited to attend the two-day workshop. Tolbert mentioned how hard it is to merge two cultures together and that it is hard to commit two working days when the Commissioners have other jobs.



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Finance Director, Randy Krumm gave an overview of the financial report. Commissioner Oakes asked if the overtime hours were recoverable. Chief Kraski said that they should be recoverable. Doug ten Hoopen concurred that the Public Assistance grant will payback for overtime and benefits.

OLD BUSINESS

MOTION TO APPROVE RESOLUTION 03232022-01

1st: Commissioner Oertle **2nd:** Commissioner Johnson

Discussion: none

APPROVED: Unanimous

MOTION TO APPROVE POLICY 74

1st: Commissioner Tolbert **2nd:** Commissioner cade

Discussion: none

APPROVED: Unanimous

CHIEF'S REPORT

The Joint Apprentice Training Committee met. Routine business was conducted and requirements met for the program. Chief Cermak conducted two Thursday station meetings with individual crews.

Chief Cermak attended a Special Council Meeting with the City of Stanwood management team and Council American Rescue Plan Act of 2021 reimbursement possibilities. They understand that special districts were not provided any other means than to request from the cities and counties for reimbursement for their revenue losses due to the Pandemic. Assistant Chief ten Hoopen and Theresa Ramey did a great job providing the data for the dollar loss and call distribution supporting our ask from Stanwood as fair and distributed equally to our service partners.

All-American Leadership Doug Kunzman conducted training to our administrative staff and will do the same will all officers on all shifts.

Chief Cermak addressed a personnel issue to be briefed in executive session.

The four Battalion Chief candidates have been working on a leaderless group exercise as part of my assessment for Chief's Interviews. I believe they are creating something that will serve the organization well into the future and a foundation for a comprehensive and objective evaluation system.

Chief Cermak attended two different Snohomish County Training Academy Cohort employee evaluations. All are progressing well and exhibiting the North County Regional Fire Authority Core Value of Integrity/Innovation/Professionalism/Pride/ Ownership.

COMMITTEE REPORT

Commissioner Oakes thanked Commissioners Oertle, Cade, and Johnson for their work on the Commissioner Guidelines Committee.

CORRESPONDENCE



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None

GOOD OF THE ORDER

Captain Kirk Normand thanked All American Leadership for going over the survey results.

EXECUTIVE SESSION

The Board moved into Executive Session to discuss the performance of a public employee per RCW 42.30.110i(g) at 5:00pm and returned to the regular session at 5:06pm with no decision made.

MOTION TO ADJOURN at 5:07pm

1st: Commissioner Cade

2nd: Commissioner Oertle

Discussion: none

APPROVED: Unanimous

DocuSigned by:

Greg Oakes

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**Greg Oakes
Board Chair**

DocuSigned by:

Kayley Mizell

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**Kayley Mizell
Interim Board Secretary**