



North County Regional Fire Authority

MINUTES

CALL TO ORDER- 0900 by Board Chair Oakes

PUBLIC OR EMPLOYEE COMMENTS- None

APPROVAL OF AGENDA- 1st Comm. Cade; 2nd Oertle

NEW BUSINESS

- 501c3 Foundation
 - Discussed the benefits of creating a foundation within the NCRFA. Shared the advantages and challenges associated with managing the process. Committee to be formed by Commissioners.
- Redistricting was discussed. Per the new census, NCRFA is required to complete the redistricting by January 1, 2023. Phase 1 from Samammish Data was completed, and must move into Phase 2. Chief Cermak recommended a Committee of Commissioners be formed to evaluate recommendations from Sammamish Data and redistricting as required. Comm. Oakes asked that this be placed on the next meeting agenda for committee discussions.
- Fire Prevention Contracts-
 - Discussed the ILA with COA. Briefed the Board that COA may chose to go a different direction for service due to cost concerns. I shared that during the RFA Planning both agency attorneys worked together on building the RCW required ILA, it was signed and agreed to by all parties. I shared my concerns that Section 2.2 says NCRFA is in Breach of Contract if the inspections are not conducted. Comm. Oakes & Cade shared their experiences in importance of the firefighters completing annual inspections. There is a combined benefit for emergency responders to be in buildings doing fire inspections gaining knowledge they will use when in the same structures on emergency scenes. It was suggested that we offer to explain this in greater detail to the COA. I shared that NCRFA was given a strict direction to not do any inspections until further notice by Kevin in CED to Steve Goforth. Comm. Cade expressed risk concerns of standing down inspections and having a Coconut Grove Fire situation. Chief Kraski shared that the risk is even greater since we stood down inspections for two years during COVID and the need is present and clear. He shared that operationally, we had planned to stand down non-essential training activities in June to make sure we

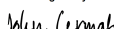
placed an immediate need on inspections in both cities since we hadn't conducted them in over two years due to COVID. In our most recent meeting, I explained the process to Paul Ellis, in which Stanwood uses, explained their process, and he agreed that Steve Goforth could assist CED with plan checking reimbursed by developers. Paul Ellis confirmed this in his email informing that CED was given the go ahead to use Steve Goforth. He also gave direction to complete fireworks inspections and event inspections as requested. Communication will continue and we seem to be on a good path to resolve.

- EMS Levy
 - Discussed the Financial Seven Year Strategic Budget, reviewed discussions had during RFA Planning with COA that caused us to delay the EMS Levy one year, and shared the timing of the levy in 2023 for a January 1, 2024, return to .50 per 1000.
 - Discussed intel about surrounding partner's levies. School Districts will likely have Bond issues on the February ballot. COA has TBD Bonds on the February ballot. The City of Stanwood will likely have their TBD Bonds on the November 2023. Staff believes that an August 2023 EMS Levy Lid Lift would present the best opportunity to achieve the lift.
 - Discussed the use of Liz Loomis to assist with the EMS levy process at \$6000/month from January 1- August 2023 as well as the additional funds to send out documentation to educate the community on the need for the levy increase.
- Update on Goals-
 - Cermak reviewed goals achieved since August 1, 2021. Shared that a SAFER grant was applied for and awaiting outcome. Hiring plan is ahead of schedule.
 - FD 21 noticed NCRFA that they would no longer need our assistance with finances, as they hired someone to share with FD 15. Discussion ensued about sending a letter canceling services within the ten-day window in the ILA and utilizing finance time to complete the 501c3 accounting measures and new demands caused by the RFA merger.
 - Discussed station signage upgrades desired for the future.
 - Current division reporting was discussed. Comm. Cade shared that the Comm. Procedures actually touch on that process and sounds to mimic what we are doing.
 - Discussed improving the department website, Chief Kraski will bring proposals to the commission to consider.
 - ARPA Funds update to the Board
 - Discussion on Commission Report from divisions and trying to stagger them so not to have too many on one report.
 - Banquet discussion about November 14 date. Discussion ensued about waiting until January to February timeframe to stay completely away from the holidays. Staff presentation after Kayley assigned to return the costs estimates for the event June 22 meeting.
- Standard of Cover Resolution Update
 - Chief Kraski presented the need to update our Standard of Cover to adequately track outcomes. We discussed that the 2015 version was based off of the District 14/18 response model and current responses need to be measured differently.

ADJOURN: 1:30 PM

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 Greg Oakes, Board Chair

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 John Cermak, Interim Secretary