



**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**  
via ZOOM  
**August 24, 2022**  
**4:00pm**

**CALL TO ORDER**

The following attendees were present:

**COMMISSIONERS**

Greg Oakes, Chair  
Jan Iverson  
Judy Williams  
Ric Cade  
Larry Longley  
~~Rob Johnson~~ Excused  
Marilyn Oertle  
Debora Nelson  
Barb Tolbert

**FIRE AUTHORITY STAFF**

John Cermak, Fire Chief  
Dave Kraski, Deputy Chief  
Chris Dickison, Assistant Fire Chief  
Katie Casey, Human Resources Manager  
Randy Krumm, Finance Director  
Kayley Mizell, Admin Asst 2  
Doug ten Hoopen, AC Support Services  
Steve Goforth, AC Fire Marshal

Meeting called to order at 4:00 pm

**MOTION TO APPROVE AGENDA**

1<sup>st</sup>: Commissioner Oertle                      2<sup>nd</sup> Commissioner Cade  
**Discussion:** none  
**APPROVED:** Unanimous

**MOTION TO APPROVE CONSENT AGENDA**

1<sup>st</sup>: Commissioner Oertle                      2<sup>nd</sup> Commissioner Nelson  
**Discussion:** none  
**APPROVED:** Unanimous

**EMPLOYEE AND PUBLIC COMMENTS**

N/A

**MOTION TO APPROVE MINUTES FROM AUGUST 10, 2022**

1<sup>st</sup>: Commissioner Cade                      2<sup>nd</sup> Commissioner Oertle  
**Discussion:** none  
**APPROVED:** Unanimous

**OLD BUSINESS**

All American Leadership (AAL) – Board Chair Oakes feels there is a benefit to having AAL provide a purpose and ethos workshop to the Board. Commissioner Oertle agrees and thinks that next year would be a better option. Commissioner Williams believes that have ALL provide this would provide top to bottom accountability. Commissioner Cade stated that Chief Lasky also provides a similar 2-day workshop for about \$5,000 which is about 25% of the cost of AAL. He will send follow-up information to the Board. Commissioners Iverson and Nelson would like to see the results of the first workshop. Commissioner Longley stated that he reached out to South County to see if they thought that a workshop for their Board was beneficial and they told him that it was very beneficial. The Board will revisit this topic in November after they have had time to review the Chief Lasky information from Commissioner Cade, after AAL completes their follow up with the crews in October, and after the October budget workshop.



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Policy Updates - Policies 10,14,18,20,42,43,45,53,60 were provided for a 2<sup>nd</sup> review and consideration for approval

**MOTION TO APPROVE THE POLICIES AS PRESENTED** (with correction made to Policy 18 Section 1.3.5.4.1)

1<sup>st</sup>: Commissioner Nelson                                    2<sup>nd</sup> Commissioner Oertle

**Discussion:** none

**APPROVED:** Unanimous

Minimum Staffing Increase – Chief Kraski presented an MOU between IAFF Local 3438 and NCRFA to modify the terms related to the officer vacation and Battalion Chief staffing.

**MOTION TO APPROVE THE MOU AS PRESENTED**

1<sup>st</sup>: Commissioner Williams                                    2<sup>nd</sup> Commissioner Oertle

**Discussion:** none

**APPROVED:** Unanimous

2019-2021 Audit Follow Up – (Note: agenda stated 2019-2022 and it should have been 2019-2020) – Randy Krumm provided a detailed staff report outlining the issues addressed in the Management Letters presented by the Auditor's during the 2019-2020 audit and how these are being addressed and resolved.

**NEW BUSINESS**

Finance Report – Randy Krumm presented the Financial Report for July 2022.

Policy 61- Policy 61 was presented by Chief Kraski with a request to modify the language to better reflect the job duties and to clarify some ambiguities from the original version. This will be brought back to the Board at the next meeting for further consideration and approval.

**CHIEF'S REPORT**

Chief Cermak thanked the Commission for his vacation. He also thanked staff.

Chief Cermak thanked all who attended the groundbreaking for the training center on August 2. We had great support from legislators, councilmembers, our board, and the Mayor of Stanwood. There has been great progress on the site to date. The roadway to Old 99 is cut in as well as the entire footprint of the first phase site preparation. Faber Construction is beginning finish grade, structural fill and installation of detention and subgrade items. All is still on schedule for a mid-February final.

NCRFA received preliminary notification for a successful funding of a grant from the Olsen Foundation to support of our CRP Program in the amount of \$35k. Great job by CRP Matt Hickman, Julie Boyer, Chief Dickison and Bev Pronishian from the Stanwood/Camano Community Center/Making Life Work. We will keep you informed about the final outcome.

Chief Cermak received a proposal for changes to the ILA with the City of Arlington. He will have a staff report for the Board on options on the agenda for the September 14 meeting.

Chief Cermak made contact and met with PCG Consulting regarding the contracts for ALS to the districts we provide services to. They are putting a proposal together for evaluating the cost of services we provide. In the past, Arlington utilized FCS Group, who stated that they did not have a method to evaluate and quantify the



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availability factor; PCG does and has for other fire agencies. Chief Cermak will have a staff report for the next meeting in support of utilizing PCG as the agency that already provides these services to most of the agencies GEMT and have already done a bulk of the work for that study that has been accepted by our partner agencies to recover GEMT funds.

**COMMITTEE REPORT**

N/A

**GOOD OF THE ORDER**

Chief Cermak wished the Sacha and Terwilliger families well with the birth of their babies.

The Washington Fire Commissioner’s Association Conference information was provided. Commissioners will notify Kayley Mizell whether or not they plan to attend.

The Stanwood Foursquare Church sent thank you cards to staff and they were very much appreciated.

Commissioner Cade noted that Katie Casey found an error in the Commissioner Guidelines document and will make the changes to correct this. The omission left out the approval of meeting minutes. The official document will be amended and all further changes (if minor) will be changed and a log kept at the back of the document highlighting the changes made.

Chief Kraski stated that the old manual ambulance cots have been donated to the Arlington and Stanwood School Districts.

**EXECUTIVE SESSION**

N/A

**MOTION TO ADJOURN** at 4:48pm

1<sup>st</sup>: Commissioner Oertle

2<sup>nd</sup> Commissioner Williams

**Discussion:** none

**APPROVED:** Unanimous

DocuSigned by:  
*Greg Oakes*  
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\_\_\_\_\_  
**Greg Oakes**  
**Chair**

DocuSigned by:  
*Katie Casey*  
426E14579521410  
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**Katie Casey**  
**Board Secretary**