



**North County Regional Fire Authority
COMMISSIONER’S MEETING
Hybrid
March 22, 2023
4:00pm**

CALL TO ORDER

The following attendees were present:

COMMISSIONERS

Rob Johnson, Chair
Jan Iverson
Judy Williams
Ric Cade
Debora Nelson
~~Barb Tolbert~~ excused
Marilyn Oertle
Larry Longley
~~Greg Oakes~~ excused

FIRE AUTHORITY STAFF

John Cermak, Fire Chief
Dave Kraski, Deputy Fire Chief
Doug ten Hoopen, Assistant Fire Chief
Katie Casey, Human Resources Manager
Randy Krumm, Finance Director
Kari Wheeler, Administrative Assistant
Greg Koontz, Battalion Chief of Training

The meeting was called to order at 4:00 pm by Chairman Johnson.

EMPLOYEE AND PUBLIC COMMENTS

None

MOTION TO APPROVE AGENDA w/ amendment to add discussion and possible action of the Staffing Plan under UNFINISHED BUSINESS

1st: Commissioner Williams 2nd Commissioner Nelson

Discussion: None

APPROVED: Unanimous

MOTION TO APPROVE CONSENT AGENDA

1st: Commissioner Nelson 2nd Commissioner Iverson

Discussion: None

APPROVED: Unanimous

MOTION TO APPROVE MARCH 22, 2023 MEETING MINUTES

1st: Commissioner Iverson 2nd Commissioner Williams

Discussion: None

APPROVED: Unanimous

EXECUTIVE SESSION – The board entered an executive session at 4:03 pm for approximately 35 minutes. No action was taken.

- RCW 42.30.110 (1)(i): - To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.



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UNFINISHED BUSINESS

MOTION TO APPROVE THE STAFFING PLAN WITH THE ADDITION TO REVIEW EVERY 4 TO 6 MONTHS

1st: Commissioner Nelson 2nd Commissioner Oertle

Discussion: None

APPROVED: Unanimous

MOTION TO APPROVE THE RFA PLAN AMENDMENT AS PRESENTED

1st: Commissioner Oertle 2nd Commissioner Longley

Discussion: None

Roll Call:

- Commissioner Johnson – yes
- Commissioner Iverson – yes
- Commissioner Williams – yes
- Commissioner Cade – yes
- Commissioner Nelson – yes
- Commissioner Oertle – yes
- Commissioner Longley – yes

APPROVED: Unanimous (7 Commissioners present)

MOTION TO APPROVE POLICY 75 AS PRESENTED

1st: Commissioner Nelson 2nd Commissioner Iverson

Discussion: Policy 75 includes desired skills for the candidate

APPROVED: Unanimous

NEW BUSINESS

FINANCE REPORT presented by Randy Krumm

Discussion: A request was made to include a projection for the upcoming hires in the forthcoming finance report.

MOTION TO APPROVE THE WAIVER REQUEST AS PRESENTED

1st: Commissioner Oertle 2nd Commissioner Cade

Discussion: None

APPROVED: Unanimous

MOTION FOR THE BOARD TO AUTHORIZE AN ADDITIONAL \$5,000 TO BE SPENT WITH ERIC QUINN ON THE DEVELOPMENT AND NEGOTIATION OF THE INTERLOCAL AGREEMENTS WITH FIRE DISTRICTS 21,19 AND 15.

1st: Commissioner Longley 2nd Commissioner Oertle

Discussion: None

APPROVED: Unanimous



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CHIEF'S REPORT as presented by Chief John Cermak

- Papkin O'Farrell, EvCC, Paul Gagnon, and Matt Sorensen met regarding updates on the shared funding opportunity with EvCC with their Dean in charge of this division. He was receptive and supportive. It is moving forward to the next step.
- I met with Karen Reed regarding the COA Fire Prevention ILA.
- The EMS Levy Committee met with Liz Loomis and her team to continue the process for strategic communication of the levy moving forward. I attended the COS Public Safety Committee meeting and Council Meeting. They are going out with an advisory vote to seek public opinion on a fireworks ban.
- A big thank you to Chris Dickison, Jeff Davis, Station 97 crews for assisting with getting siding done on the repair lean-to. Another shout out to Station 90 crews, Chief Goforth, and Chief Ten Hoopen for assisting in acquiring and off-loading the desks that Sno911 donated for the training center.
- I met with a Sonitrol representative to craft an estimate for security at the training center.
- I visited Station 48 for a couple of hours for my weekly Chief's visit.
- Chief Sorenson, EFD, and I met to tour the training center for progress check.
- I attended a Training Consortium meeting regarding current HR events in the two academies.
- Chief Ten Hoopen and I met with the normal Faber, Draeger, and Mackenzie group for the bi-weekly project status meeting. Chief Ten Hoopen is working on the RFP for an architect for the supply/maintenance building at the training center.
- A SAFER grant, written by Chief Kraski was submitted. An AFG grant for a Fire Prevention Safety Trailer will be submitted by Chief Goforth and a state-of-the-art turnout cleaning system under the safety section of the Assistance to Firefighters Grant.
- I worked on an L/M potential issue regarding Fire Prevention course requirements.

IAFF LOCAL 3438 REPORT

BC Koontz expressed appreciation for the work on staffing that the Board and Admin are doing.

BOARD DISCUSSION – COMMISSIONER COMMENTS

Commissioner Williams shared an update regarding the Chief's review process. She is working with Commissioners Longley and Oakes, have gathered questions from the other Commissioners and will report with a recommendation at the next meeting.

Discussion regarding the Leadership Class in June in Chelan, Washington. Administrative Assistant Jenn Baxter will be reaching out to Commissioners regarding registration and accommodations.

Commissioner Cade gave an update on Scott Goodale's work on the Training Center Advisory Group

Commissioner Iverson updated that information is still being collected for the Compensation Committee and is anticipating giving an update in April.

GOOD OF THE ORDER.

Commissioner Johnson will have an upcoming surgery.



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MOTION TO ADJOURN 5:27 pm

1st: Commissioner Oertle 2nd Commissioner Williams

Discussion:

APPROVED: Unanimous

DocuSigned by:

Rob Johnson

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Rob Johnson
Board Chair

DocuSigned by:

Kari A. Wheeler

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Kari A. Wheeler
Board Secretary