

RESOLUTION NO. 10282015-01

A RESOLUTION of the Board of Commissioners of North County Regional Fire Authority adopting the performance policy, standards and objectives outlined in RCW 52.33 as North County Regional Fire Authority's emergency resource deployment and response time objectives.

WHEREAS, North County Regional Fire Authority is legally established as a fire department through Title 52 RCW and the North County Regional Fire Authority Service Plan to provide certain emergency medical, fire and rescue services; and,

WHEREAS, North County Regional Fire Authority serves Snohomish County Fire District No. 18 and Snohomish County Fire District No. 14; and,

WHEREAS, North County Regional Fire Authority has a mission statement and goals and objectives to guide the organization in providing fire and medical services to our community; and,

WHEREAS, North County Regional Fire Authority has a basic organizational structure which may include the elected officials, Chiefs, Officers, Firefighters/EMTs, Firefighters/Paramedics; and,

WHEREAS, North County Regional Fire Authority has a certain number of members now and in the future who perform the tasks required to accomplish our response objectives; and,

WHEREAS, North County Regional Fire Authority is required by state law to establish turnout and response time goals for the first arriving Basic Life Support, Advanced Life Support and Fire Engine responses to fire suppression calls and response time goals for a full alarm assignment for Fire Engine responses to fire suppression calls; and,

WHEREAS, North County Regional Fire Authority has evaluated the elements identified in RCW 52.33 and included those provisions deemed appropriate in the Department's emergency service delivery; and,

WHEREAS, North County Regional Fire Authority has developed written response coverage objectives required to comply with applicable provision of RCW 52.33.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners for North County Regional Fire Authority hereby adopts the attached response coverage document as the North County Regional Fire Authority's official policy for determining emergency medical, fire, and rescue resource deployment; and,

BE IT FURTHER RESOLVED, that the attached response coverage document officially defines the North County Regional Fire Authority's written policies and procedures that establish the distribution and concentration of fixed and mobile resources of the department; and,

ADOPTED by the Board of Commissioners of the North County Regional Fire Authority at a regularly scheduled meeting held October 28, 2015.

Larry Longley, Commissioner

Greg Oakes, Commissioner

Jeff Sinker, Commissioner

Al Ashley, Commissioner

Jan Iverson, Commissioner

Dave Fennell, Commissioner

Attest:

Katie Ellis, Board Secretary

CERTIFICATION

I, the undersigned, Board of Secretary of North County Regional Fire Authority, hereby certify as follows:

1. The attached copy of Resolution No. 10282015-01 (the “Resolution”) is a full, true, and correct copy of the Resolution duly adopted at a regularly scheduled meeting of the Board of Fire Commissioners held on October 28, 2015 , as for the Resolution appears on the minute books of North County Regional Fire Authority and the Resolution is now in full force and effect.
2. A quorum of the members of the Board of Fire Commissioners was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand on the 28th Day of October 2015.

Katie Ellis, Board Secretary

I. Policy Statements

The North County Regional Fire Authority has existed as a regional fire service authority within the State of Washington since January 1, 2008. The Fire Authority was organized under the tenants of Title 52 of the RCW's with the legal formation of the North County Regional Fire Authority, also known as North County Fire/EMS, mandated by the vote of the people on May 15, 2007.

The North County Regional Fire Authority provides services to One Hundred and Six (106) square miles in rural Washington State within Snohomish County. In particular, the North County Regional Fire Authority serves within the boundaries of Snohomish County Fire District No. 14, Snohomish County Fire District No. 18, and the City of Stanwood.

The services provided by the North County Regional Fire Authority include:

- a) Fire Suppression
- b) First Response Basic Life Support (BLS) Emergency Medical Services
- c) Advance Life Support (ALS) Emergency Medical Services
- d) Marine Rescue
- e) Public Education
- f) Fire Prevention
- g) Hazardous materials "Operations Level" Response

Total emergency responses in 2014 were broken down as follows:

- | | |
|---------------------------|-------------|
| • Fire: | 94 |
| • EMS/Rescue: | 2854 |
| • Hazardous Condition: | 68 |
| • Service Call: | 298 |
| • Good Intent: | 420 |
| • Fall Call: | 83 |
| • Other: | 8 |
| • Total Responses: | 3825 |

The North County Regional Fire Authority operates under a chain-of-command which has been established by the six (6) members of the Board of Fire Commissioners, who are elected to represent the public they serve. The chain-of-command, or organizational chart, looks like this:

See exhibit "A"

In 2014, the North County Regional Fire Authority employed twenty eight (22) full time employees, forty-one (41) part time employees and eleven (11) volunteers. The total number of personnel by their assigned areas of responsibility is as follows:

Number of Employees:

- Chief Officers 04
- Career Firefighters 18
- Part Time 41
- Volunteer Firefighters 07
- Administrative Support 02
- **Total Staff 72**

The projected number of fire department employees for 2015 is 74:

- Chief Officers 05
- Career Firefighters 18
- Part Time 41
- Volunteer Firefighters 07
- Volunteer Non-Combat 01
- Administrative Support 03
- **Total Staff 75**

The functions performed by the North County Regional Fire Authority include the following:

- a) Emergency response to fires and medical aid emergencies by career and volunteer fire department staff
- b) Emergency response to all motor vehicle accidents within the fire authority
- c) Mutual/auto aid emergency responses when requested by neighboring jurisdictions
- d) Public Education classes in the local pre-schools
- e) Coordination with local Emergency Management Personnel from Snohomish County
- f) Hazardous Materials “Operations” level emergency response
- g) Marine Rescue

II. Response Standards

1) Turnout Time

Turnout Time Standard:

The North County Regional Fire Authority has adopted a turnout time standards of one hundred and twenty (120) seconds 90% of the time.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the turnout time objective 75.51% of the time. The Fire Authority’s turnout time was one hundred sixty five (165) seconds 90% of the time.

2) Arrival of 1st Arriving Engine Company at Fire Suppression Incident

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of ten (10) minutes for the first fire engine to arrive when responding to a fire suppression incident 90% of the time.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the response time objective 93.48% of the time. The Fire Authority's response/travel time for the arrival of the first fire engine to fire suppression incidents was (8:47) eight minutes and forty-seven seconds 90% of the time.

3) Deployment of full first alarm assignment at a fire suppression incident

Response Time Standard for Full 1st Alarm Response:

The North County Regional Fire Authority has adopted a response/travel time standard of fifteen (15) minutes to deploy the first full alarm assignment when responding to a fire suppression incident 90% of the time. The North County Regional Fire Authority's first full alarm assignment to a fire suppression response is 2 engines, 2 tenders, and 1 Command Officer.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the response time objective 100% of the time. The Fire Authority's first full alarm assignment to a fire suppression call was (11:34) eleven minutes and thirty-four seconds 100% of the time.

4) Arrival of First Responder or higher level capability at an emergency medical incident

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of ten (10) minutes for the arrival of the first emergency medical unit with two (2) Emergency Medical Technicians 90% of the time.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the response time objective 99% of the time. The Fire Authority's response time for the first arriving unit responding to an emergency medical incident was (10:02) ten minutes and two seconds 90% of the time.

5) Arrival of Advanced Life Support unit at an emergency medical incident

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of twelve (12) minutes for the arrival of an ALS unit with one (1) paramedic and one (1) Emergency Medical Technician 90% of the time.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the response time objective 100% of the time. The Fire Authority's response time for the first arriving ALS unit to an emergency medical incident was (9:45) nine minutes and forty-five seconds 90% of the time.

6) Arrival of Hazardous Materials trained and equipped Technicians

Response Time Standard:

The North County Regional Fire Authority Firefighters are trained to Operations Level for response to hazardous materials incidents and supports the Snohomish County Regional Haz-Mat Team who is responsible for hazardous materials incidents within the North County Regional Fire Authority. The North County Regional Fire Authority's response time standard for operational level Firefighters is the same as a fire suppression call, a response/travel time standard of ten (10) minutes for the first unit to arrive when responding to a hazardous material incident 90% of the time.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the response time objective 100% of the time. The Fire Authority's response time for the first arriving engine to a hazardous materials incident was zero (0) minutes 100% of the time. There were no reports of hazardous materials incidents in 2014.

7) Arrival of Marine Rescue trained and equipped Firefighters

Response Time Standard:

The North County Regional Fire Authority has adopted a response/travel time standard of fifteen (15) minutes for the arrival first fire engine when responding to a marine rescue incident 90% of the time.

Actual Department Comparison for the Year 2014:

The North County Regional Fire Authority met the response time objective 100% of the time. The Fire Authority's response/travel time for the arrival of the first fire engine to marine rescue incidents was (15:50) fifteen minutes and fifty seconds 100% of the time.

III. Predictable Results

Population served by the North County Regional Fire Authority has grown by 2% per year over the last three (3) years. Our service area now includes the City of Stanwood. This year there was seven point two nine (7.29) percent increase in the total Assessed Valuation and a one (1) percent increase in new

construction. Still with rising fuel costs, rising operating cost over all and the need to replace two (2) fire engines, one (1) tender, and one (1) aid car. The current response standards were set with the current funding challenges we are facing. These are set through available funding and the North County Regional Fire Authority will continue to engage the public so they fully understand the level of service available based on the resources provided.

IV. Plan of Action

Currently the Fire Authority met four of the response time objectives for items 1-7 above, the North County Regional Fire Authority will continue to evaluate its response data to determine if relocating resources, improving reliability or other organizational changes may improve our ability to accomplish, maintain or improve our response standards. The North County Regional Fire Authority will continue to look at its resources, staffing and other opportunities to maintain or improve the Fire Authority's response time objectives. The Fire Authority is currently participating in a joint study with several fire agencies in the area. All increases will require budget support and any plan will be developed with all stakeholders input and presented to the elected officials. A policy has been put into place to drive accountability in reaction time in the second quarter of 2015, which has already reduced reaction times

See Exhibit "B"