



North County Regional Fire Authority
COMMISSIONER'S MEETING
STANWOOD / STATION 99

April 27, 2016

4pm

MEETING MINUTES

CALL TO ORDER

The following attendees were present:

Commissioners	
X	Larry Longley, Chair
X	Greg Oakes, Vice-Chair
X	Jeff Sinker
X	David Fennell
X	Jan Iverson

Fire Authority Staff	
X	John C. Cermak, Fire Chief
X	Katie Ellis, Board Secretary
X	Randy Krumm, Finance Manager

Meeting called to order at: 1602 by Commissioner Longley

FLAG SALUTE

Done during Dist.14 Meeting

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Motion to approve the Agenda

1st: Commissioner Oakes 2nd Commissioner Fennell

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF CONSENT AGENDA

Motion to approve the Consent Agenda

1st: Commissioner Fennell 2nd Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous

APPROVAL OF MEETING MINUTES

Motion to approve the March 23, 2016 meeting minutes

1st: Commissioner Sinker 2nd Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous

OLD BUSINESS

N/A

NEW BUSINESS

Commissioner Longley announced that he would like to step down as Chair of the Board effective May 1, 2016

Motion to nominate Greg Oakes as Chairman of the Board

1st: Commissioner Sinker 2nd: Commissioner Fennell

DISCUSSION: None

APPROVED: Unanimous



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Motion to nominate Jan Iverson as Vice-Chairman of the Board

1st: Commissioner Fennell 2nd: Commissioner Oakes

DISCUSSION: None

APPROVED: Unanimous

Finance Manager Randy Krumm presented the Financials Report YTD 3/31/2016

CHIEF'S REPORT

Chief Cermak noted that he and Commissioner Fennell attended a Labor Management meeting on April 20th regarding retroactive pay for the CBA was discussed. Chief Cermak also presented the Labor group with the CODE program, job description drafts for the BC Training position, Station Captain, and Lieutenant. We also discussed the time frame to change over to the 48/96 schedule.

Chief Cermak and Katie Ellis are working to put together the promotional process, tests, and schedules. The BC of Training position has been posted outside per the CBA which states that if one of the two current BC's does not apply we may open the position up to the outside, which we have chosen to do.

Chief Cermak shared with the Board the assessment center training that he provided to staff over several days in order to provide this training to all three shifts. This training was meant to make them comfortable with the assessment center process.

Chief Cermak and Chief Stedman met several times to discuss the EMS Consortium issues at hand.

Marysville Fire is currently testing for Battalion Chief. Chief Cermak participated in this process with them.

Commissioner Longley and Chief Cermak attended the quarterly risk management meeting at Marysville 15. Later this year they will be offering a Leadership/HR course as well as an EVIP "train the trainer" course.

LABOR LOCAL #4118 COMMENTS

N/A

COMMITTEE REPORTS

The next Sno-Isle meeting will be in Granite Falls

The Shared Services Committee received an email from District 19 informing them that they are reviewing other offers.

The Shared Services Committee has a meeting with Camano Island on Friday, April 29th at North County Fire/EMS Station 99.

CORRESPONDENCE

N/A

GOOD OF THE ORDER

N/A

EXECUTIVE SESSION

The Board broke for Executive Session to review the performance of an employee pursuant to RCW 42.30.110(1)(g) at 1701 for 30 minutes. The Board extended Executive Session 15 minutes and reconvened at 1816, with no action taken.



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ADJOURNMENT

Motion to adjourn at 1816

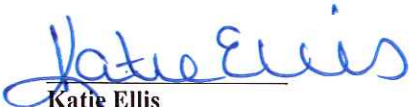
1st: Commissioner Oakes

2nd Commissioner Fennell

DISCUSSION: None

APPROVED: Unanimous


Larry Longley
Chair


Katie Ellis
Board Secretary

