



**North County Regional Fire Authority  
 COMMISSIONER'S MEETING  
 STANWOOD / STATION 99  
 May 11, 2016  
 4pm**

**MEETING MINUTES**

**CALL TO ORDER**

The following attendees were present:

Commissioners	
X	Greg Oakes, Chair
X	Jan Iverson, Vice-Chair
X	Jeff Sinker
X	David Fennell
X	Larry Longley

Fire Authority Staff	
X	John C. Cermak, Fire Chief
X	Katie Ellis, Board Secretary
	Randy Krumm, Finance Manager

Meeting called to order at: 1603 by Commissioner Oakes

**FLAG SALUTE**

Done during Dist. 18 Meeting

**PUBLIC COMMENTS**

None

**APPROVAL OF AGENDA**

Motion to approve the Agenda

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Iverson

DISCUSSION: None

APPROVED: Unanimous

**APPROVAL OF CONSENT AGENDA**

Motion to approve the Consent Agenda

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Longley

DISCUSSION: None

APPROVED: Unanimous

**APPROVAL OF MEETING MINUTES**

Motion to approve the April 27, 2016 meeting minutes

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Longley

DISCUSSION: None

APPROVED: Unanimous

**OLD BUSINESS**

N/A

**NEW BUSINESS**

Chief Cermak wanted the Board to be aware of his plans to complete a full background investigation for all full-time new hires, this will include a polygraph, interviews with past employers, family, friends, neighbors etc. National Testing Network (or a company similar to it) will help to schedule and facilitate. This is a budgeted item and no Board vote is required for this.



**North County Regional Fire Authority**  
**COMMISSIONER'S MEETING**  
**STANWOOD / STATION 99**  
**May 11, 2016**  
**4pm**

**CHIEF'S REPORT**

- BC Smith and Chief Cermak worked on operational issues that will be affected by the change May 1 due to the CBA changes to response. As expected, there are areas that weren't anticipated and recognized after working through the process, positives and negatives.
- After our shared services meeting with Camano Commissioners, we met with Levon Yenogoyan and one of their officers, Jason Allen to explore some of the opportunities shared at the meeting. They will return back to us with some ideas shortly. The key areas discussed were BC coverage and rotation, sharing training of part time firefighters and equipment, and also allowing the part time firefighters from both agencies to work for both agencies if they so choose. We also discussed sharing academies for EMS and FF to reduce costs and increase efficiencies. Wildland responses and sharing personnel was also a point of discussion.
- Chief Cermak attended Red Card training to maintain his ability to teach Wildland courses. ALT Fleischbein has been instrumental in getting these certs crossed over to the WA system. If necessary, he will be able to teach classes up to the Strike Team Leader level to help support our Wildland Program. Matt has also been instrumental in reinvigorating our Wildland Program.
- Katie and Chief Cermak continued in the process of developing the different testing processes for the next phase. They have scheduled a Firefighter Paramedic test on Monday, May 16, 2016. The National Testing Network written is scheduled for June 1 and the assessment center June 15 and 16.
- Chief Cermak attended the City Management meeting with Stanwood. Deborah Knight inquired as to whether the Commission had any interest in being briefed on the Ovenell Park projects.
- Barbara Bailey visited town. Chief Cermak went to the Viking Village to attend her meeting on Thursday, May 5, 2016. Robert Crowe had let him know she would be speaking, however he didn't realize it was a campaign rally until the lady handed him a sign in sheet, he signed in and was asked to check a box for a banner or yard sign. He checked nothing and left immediately after finding out it was a campaign rally.
- Chief Cermak attend a high school Interact Club Meeting for Rotary. They are a young leadership group that was recently formed by Rotary to serve the community.
- Chief Cermak attempted on several occasions to contact Shawn Yanity via telephone re: the accident that was reported in their Casino lot. He was never able to make voice contact, so an email was sent to communicate apologies that he didn't reach out sooner. He explained that the accident was a District 21 vehicle and that myself or the incident commander was never notified.
- Chief Cermak attended the City Budget retreat per the request of the City Administrator.
- Crews and Chief Cermak attended the Touch a Truck event in Viking Village on Saturday. This was a good opportunity to showcase our capabilities and personnel. It is also a point to touch all of the children from the community for future recruitment into Explorers or the part paid program. The event lasted from 10:00-2:00.
- Capt. Davis and Chief Cermak have been working towards addressing the City Inventory third party quotation. By ILA requirements, we will need to purchase all assets at the end of this year, or at least have them estimated.
- Chief Cermak observed training at Station 97 with BC Smith. Crews seemed to enjoy the training and direction.
- Ongoing discussions with the volunteers are occurring. Capt. Davis has been keeping the Fire Chief informed.
- Chief Cermak attended the Key Communicators meeting at the School District. We are starting the end of the year public education series soon.

**LABOR LOCAL #4118 COMMENTS**

Will King presented the following:

- He wanted to verify the dates for the upcoming promotional tests. Chief Cermak noted that they are set for June 1, 2016 for the written portion and the Assessment Center will be held on June 15<sup>th</sup> and June 16<sup>th</sup>.
- He expressed appreciation for the training that has been provided to the crews. He believes it has been well received and beneficial.
- He noted that with the recent transition in staffing is 'interesting' and has heard a few complaints regarding the 2-person staffing, but also noted that this is understandable until the new PTE's come on board to remedy this situation
- He stated that the Local would like to participate in discussions with Camano Island regarding BC coverage





**North County Regional Fire Authority  
COMMISSIONER'S MEETING  
STANWOOD / STATION 99  
May 11, 2016  
4pm**

**COMMITTEE REPORTS**

Commissioner Longley stated that there is nothing new to report at this time  
The Finance Committee is set to meet on Monday May 16, 2016  
Labor Management is set to meet on Wednesday May 18, 2016  
The Sno-Isle Commissioners meeting will be held in Darrington next month

**CORRESPONDENCE**

Two thank you cards were received – one for a job well done on a BLS call and the other from the SNOPAC staff

**GOOD OF THE ORDER**

- The County Council approved a .02% tax increase to support the law enforcement efforts in our county.
- Commissioner Iverson noted that our crews responded to her property due to downed power lines that were sparking and creating a fire hazard.
- We had a minor glitch in our burn permit program – it has now been fixed

**EXECUTIVE SESSION**

The Board broke for Executive Session to review the performance of an employee pursuant to RCW 42.30.110(1)(g) at 1654 for 30 minutes. The Board reconvened at 1724

**Motion to approve the 2016 compensation package for the Fire Chief**

1<sup>st</sup>: Commissioner Fennell                      2<sup>nd</sup> Commissioner Sinker

**DISCUSSION:** None

**APPROVED:** Unanimous

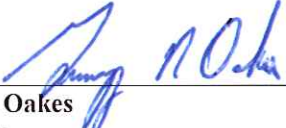
**ADJOURNMENT**

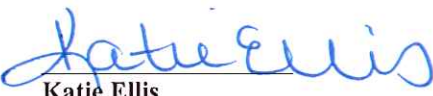
**Motion to adjourn at 1725**

1<sup>st</sup>: Commissioner Iverson                      2<sup>nd</sup> Commissioner Fennell

**DISCUSSION:** None

**APPROVED:** Unanimous

  
\_\_\_\_\_  
Greg Oakes  
Chair

  
\_\_\_\_\_  
Katie Ellis  
Board Secretary

