

## NORTH COUNTY REGIONAL FIRE AUTHORITY

19727 Marine Drive  
Stanwood, WA 98292-7879

The Board of Commissioners of North County Regional Fire Authority, meeting was called to order by Commissioner Bratland, **July 23, 2014**, at Station 97 at 4:05 PM. Commissioners in attendance were Commissioners Jeff Sinker, Commissioner Larry Longley, Commissioner Richard Bratland, Commissioner Greg Oakes. Also present were District Secretary Sue Evenson and Interim Chief Scott Johnston along with several guests

**CALL TO ORDER:** Commissioner Bratland called the meeting to order at 4:05 PM.

**FLAG SALUTE:** Commissioner Bratland led the meeting in the flag salute.

**PUBLIC COMMENTS:** None

**APPROVAL OF AGENDA:** Commissioner Longley made a motion to approve the agenda. Commissioner Oakes seconded the motion. The motion was moved, seconded, and carried.

**APPROVAL OF CONSENT AGENDA:** Commissioner Oakes made a motion to amend the June 11<sup>th</sup> meeting minutes to correct the start time to 4:05. Commissioner Longley seconded the motion. Commissioner Oakes made a motion to amend the July 9, 2013 minutes to add Interim Chief to old business and to accept the selection of Scott Johnston as Interim Chief. and Commissioner Sinker requested his name be removed from the Fire Chief Search as this was an error by the Secretary. Commissioner Longley seconded the motion, it was moved seconded and carried. Commissioner Sinker name from the Commissioner Longley made a motion to approve the Consent Agenda and the General Expense Fund Vouchers 1407032 thru 1407064 in the amount of \$31,092.54. Commissioner Oakes seconded the motion. The motion was moved, seconded, and carried.

### **OLD BUSINESS:**

- **Interim Chief-** Commissioner Oakes asked if the Memo of Understanding had been completed by Eastman? Interim Chief Scott Johnston said he would contact Eastman and report back at the next meeting with an update.
- **Medic 97 Staffing-** Interim Chief Johnston discussed Medic 97 Staffing. Interim Chief Johnston had a meeting with Chief Stedman of Arlington to discuss possible resource sharing of units. Interim Chief Johnston said the resource sharing of units would only be evenings and weekends and would involve taking Medic 90 out of service and leaving Medic 97 in service based on call volumes at each station. Interim Commissioner Oakes asked if the run cards are all automatic response. Chief Johnston confirmed this during the discussion. Commissioner Oakes made a motion to approve sharing of coverage between North County Regional Fire Authority and City of Arlington Fire Department. Commissioner Longley seconded the motion. The motion was moved seconded and carried.
- **Employment Contracts-** Commissioners Oakes and Commissioner Sinker met with Rich Davis on Monday regarding contracts. They will have a special meeting with all the Board to finalize each contract. More discussions will follow at a future meeting.

- **Captain and BC Promotional Testing** – Interim Chief Johnston discussed the promotional testing lists. Chief Johnston asked the board if he could proceed with hiring the promotional testing firm that Paul Wagner discussed at the board meeting on July 9<sup>th</sup>. After further discussion, Commissioner Sinker made a motion to proceed with the hiring of the testing firm, Commissioner Longley seconded. Commissioner Bratland and Commissioner Oakes voted to oppose this motion. Commissioner Oakes requested that Interim Chief Johnston come up with criteria for a hiring list. Commissioner Oakes also requested to meet with Interim Chief Johnston to discuss this further. More discussion will follow in future meetings.
- **Fire Chief Search-** Commissioner Longley discussed the Fire Chief Search. He had received 16 email responses, 3 phone inquiries and 1 hard copy response. A discussion was held on regionalization and hiring a chief. The Commissioners agreed to table this for future meetings.
- **Office Move-** District Secretary Sue Evenson discussed the recent office move to Station 99. She explained to the board that we have had some issues with the server being at 97 and having to work through a VPN connection. ISO Outsource was contacted to put together a quote to move the sever to 99, which hopefully will eliminate the connection issues. District Secretary Sue Evenson also briefed the commissioners on adding one more day a week to Sheri-Lynn work schedule which was pre-approved by AC Eastman.
- **Fuel and Visa Bills-**Interim Chief Johnston presented the Commissioners with two months worth of fuel bills for him to review. Chief Johnston also explained that if he wanted to look at any visa bills, please make an appointment with Sue or Sheri Lynn to review purchases

#### **NEW BUSINESS:**

- **Budget Report-May:** Submitted in board packet for review.
- **Credit Card Approval-** District Secretary Sue Evenson asked the board for to approve a credit card for BC Buchanan in the amount of \$5,000. Commissioner Longley made a motion to approve a credit card for Buchanan. Commissioner Sinker seconded the motion. It was moved, seconded and carried

#### **CHIEF'S REPORT:**

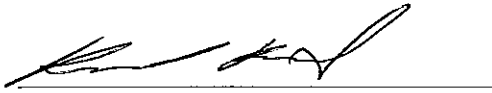
- **Stillaguamish Tribes:** Interim Chief Johnston gave an update regarding the grants we have submitted. His plan is to meet with Shawn Yanity in the next couple weeks to discuss our inter-local agreement. Discussion was also held on the assessed values within the tribal land.
- **BC/ Chief Report:** Submitted in board packet for review.
- **Hospital Intubations:** Providence Hospital contracts are moving forward and we will be able to send medics down for intubations.
- **Medic One Foundation Grant-**Paramedic Joe Simmons wrote a grant and we were awarded \$3,145 to fund the purchase of a CPR/Airway/Defibrillation Training Manikin and Skill Set for Training. We will have to come up with 25% of the cost which is \$786. Commissioner Oakes wanted to pass on a thank you to Joe Simmons for all his work on this grant.

**CORRESPONDENCE:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** Commissioner Oakes made a motion to adjourn. Commissioner Sinker seconded the motion. The motion was moved, seconded, and carried.

The meeting was adjourned at 5:37p.m.



Richard Bratland  
Chairman



Sue Evenson  
Secretary to the Board