



North County Regional Fire Authority
COMMISSIONER'S MEETING
March 12 , 2025
4:00pm

CALL TO ORDER

Secretary Wheeler called the meeting to order at 4:00 pm.

After noting that she had an excused absence recorded for Chair Johnson and Vice-Chair Commissioner Kelley, Secretary Wheeler called roll for the remaining Commissioners in attendance.

The following attendees were present:

COMMISSIONERS

Ric Cade
~~Rob Johnson~~, excused
~~Leonard Kelley~~, excused
Greg Oakes
Marilyn Oertle
Al Schreiber
Holly Sloan-Buchanan

FIRE AUTHORITY STAFF

Dave Kraski, Deputy Fire Chief
Kari Wheeler, Board Secretary / Bus. Process Coordinator
Allison Jubb, Human Resources Director
Randy Krumm, Finance Director

Secretary Wheeler notified that before proceeding with the meeting, the board needed to select and designate an Officer Pro-Tempore to preside over the meeting by means of motion, second, and voting.

Secretary Wheeler called for nominations for Presiding Officer Pro-Tempore. Commissioner Oertle nominated Commissioner Oakes. Commissioner Oakes accepted the nomination. With no other nominations, Secretary Wheeler called for a motion.

MOTION FOR COMMISSIONER OAKES TO SERVE AS PRESIDING OFFICER PRO-TEMPORE FOR THE MARCH 12, 2025 MEETING.

1st: Commissioner Oertle **2nd** Commissioner Sloan-Buchanan

Discussion: none.

APPROVED: Unanimous

Presiding Officer Pro-Temp Oakes led the room in the Pledge of Allegiance.

PUBLIC AND EMPLOYEE COMMENTS

- a. Campbell, Robert – [written comment 1](#); [written comment 2](#)



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IAFF LOCAL 3438

Letter read by Kirk Normand on behalf of Greg Koontz, President of IAFF Local 3438

Speaker: Kirk Norman, Vice President of IAFF Local 3438

Mr. Normand expressed deep gratitude to the Board of Commissioners for their support and action in addressing firefighters' concerns. He acknowledged the challenges and conflicts faced during negotiations but highlighted the significant growth, respect, and collaboration that emerged from the process. He noted positive changes in stations, improved morale among staff, and a more constructive negotiation environment. Norman thanked the commissioners for their leadership, willingness to listen, and commitment to standing up for the firefighters. He concluded by emphasizing a bright future ahead and made himself available for questions.

MOTION TO APPROVE THE AGENDA.

1st: Commissioner Oertle **2nd** Commissioner Sloan-Buchanan

Discussion: none.

APPROVED: Unanimous

The Board met in Executive Session allowable under RCW 42.30.110(1)(g) to review the performance of a public employee.

At 4:06pm, Presiding Officer Pro-Temp Oakes announced a 24 min Executive Session. The regular meeting will resume at 4:30pm.

At 4:30pm, Presiding Officer Pro-Temp Oakes announced a 10 minutes extension of Executive Session. The regular meeting will resume at 4:40pm.

At 4:40pm, the Executive Session concluded, and the regular meeting was called to order.

At the conclusion of the Executive Session, Presiding Officer Pro-Temp Oakes announced that the Board was reviewing a proposed contract for Fire Chief for Dave Kraski. He stated the Board would take the next two weeks to have some discretionary time to review the contract and allow Dave Kraski time for his legal to review. The Commission should have a decision at the next meeting.

Deputy Chief Kraski affirmed that he was comfortable with taking the time to make sure everything was in order.



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MOTION TO APPROVE CONSENT AGENDA.

1st: Commissioner Schreiber **2nd** Commissioner Oertle

Attachments:

- a. [February 26, 2025 Meeting Minutes](#)
- b. [March 3, 2025 Special Meeting Minutes](#)
- c. [General Fund Accounts Payable](#) Check #'s 126013-126075 in the amount of \$264,937.25.
- d. [February Payroll](#) in the amount of \$1,535,678.64

Discussion: none.

APPROVED: Unanimous

UNFINISHED BUSINESS

- a. [FD21 ILA](#) – *presented by Chief Kraski*

MOTION TO AMEND THE 2024 NET PAYMENT BY FD21 TO THE RFA FROM \$177,653.09 TO \$169,613.94 BASED UPON THE TRUE UP AND APPROVE THE FIRE CHIEF TO SIGN THE ATTACHED ILA TO PROVIDE ALS SERVICES TO FD21.

1st: Commissioner Oertle **2nd:** Commissioner Schreiber

Discussion: none.

APPROVED: Unanimous

NEW BUSINESS

- a. [RESOLUTION 03122025-01](#) AUTHORIZING ESTABLISHMENT AND ADOPTION OF A HEALTH REIMBURSEMENT ARRANGEMENT (HRA) SECTION 115 PLAN AND TRUST

MOTION TO APPROVE RESOLUTION NO. 03122025-01 AUTHORIZING THE ESTABLISHMENT AND ADOPTION OF THE HEALTHINVEST HEALTH REIMBURSEMENT ARRANGEMENT 115 PLAN AND TRUST.

1st: Commissioner Oertle **2nd:** Commissioner Schreiber

Discussion: none.

APPROVED: Unanimous

- b. [P-Card Agreement](#) – *presented by Director Krumm*

MOTION TO AUTHORIZE DIRECTOR KRUMM TO ENTER INTO AN AGREEMENT WITH US BANK FOR P-CARD SERVICES UTILIZING WASHINGTON MASTER CONTRACT NO.:00719.

1st: Commissioner Oertle **2nd:** Commissioner Schreiber

Discussion: none.

APPROVED: Unanimous



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CHIEF'S REPORT

Acting Chief Kraski gave a verbal update to the board. He shared that labor and management had met today for a collaborative session and progress was made. He updated the Board that he would be sharing his priority goals with the commission at an upcoming meeting. He updated that the Strategic Plan is underway as well as the Capitol Facilities Plan project that AC ten Hoopen is heading. He expressed the desire to host a ½ day retreat for the Board of Commissioners soon. He will work with Secretary Wheeler to determine best availability of the Commissioners.

BOARD DISCUSSION – COMMISSIONER COMMENTS

Commissioner Oertle shared that the NW Leadership Seminar in Portland that several Commissioners recently attended was an informative and inspiring time. She expressed appreciation for the ability to attend.

MOTION TO ADJOURN 5:00pm

1st: Commissioner Cade

2nd Commissioner Oertle

Discussion: None

APPROVED: Unanimous

Prepared by:

DocuSigned by:

Kari Wheeler

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Kari Wheeler

Commission Secretary

3/27/2025

Date Signed

Attest:

DocuSigned by:

Greg Oakes

F493DE589799431...

Greg Oakes

Presiding Officer Pro-Tempore

3/27/2025

Date Signed