

APPLICATION FOR USE OF FIRE AUTHORITY MEETING ROOMS

DATE \_\_\_\_\_

FACILITY TO BE RENTED \_\_\_\_\_

LOCATION \_\_\_\_\_

DATE(S) REQUESTED \_\_\_\_\_

RECURRENCE (Weekly, Monthly, Yearly) \_\_\_\_\_

TIME REQUESTED \_\_\_\_\_ TO \_\_\_\_\_ TOTAL NUMBER OF HOURS \_\_\_\_\_

(Include set-up, break-down, and clean-up time requested)

ADDITIONAL INFORMATION \_\_\_\_\_

APPLICANT/ORGANIZATION \_\_\_\_\_

NON-PROFIT ID # \_\_\_\_\_

NAME OF PERSON IN CHARGE \_\_\_\_\_

PHONE (W) \_\_\_\_\_ PHONE (H/C) \_\_\_\_\_

E-MAIL \_\_\_\_\_ FAX \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

TYPE OF ACTIVITY \_\_\_\_\_

NUMBER OF PEOPLE EXPECTED \_\_\_\_\_

REVISIONS AND CANCELLATIONS: Changes in reservation date must be made according to the Fire Authority Meeting Room Use and Reservation Policy and Procedures. Accommodations will be made whenever possible.

USE AGREEMENT: The applicant/undersigned on behalf of \_\_\_\_\_  
\_\_\_\_\_ (Name of Applicant/Organization) hereby agrees to the following:

- 1) The applicant/organization hereby makes application to North County Regional Fire Authority for use of the Fire Authority meeting rooms described above and certifies that the information given in the application is true and correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe the rules/regulations and policies/procedures of North County Regional Fire Authority.
- 2) The applicant/organization will not exclude anyone's participation, deny anyone benefit, or otherwise subject anyone to discrimination because of the person's

race, color, religion, national origin, age or disability at anytime during the use of Fire Authority meeting rooms.

- 3) The applicant/organization will exercise the utmost care in the use of Fire Authority meeting rooms and hold North County Regional Fire Authority harmless from all liability resulting from the use of the facilities.
- 4) The applicant/organization agrees to release, indemnify and forever hold harmless North County Regional Fire Authority, its commissioners, officers, directors, employees, volunteers, agents and representatives from all liability, claims, losses, damages, or expenses (including attorneys' fees and costs) resulting from any actual or alleged injury to or death of any person or from any actual or alleged loss or damage to any property caused by or in any respect resulting from the applicant/organization's admittance or activities at the meeting room described herein.
- 5) The applicant/organization agrees to reimburse North County Regional Fire Authority for any damage arising from the applicant's use of its facilities.
- 6) The undersigned will be considered the responsible party on behalf of the applicant/organization in case of damage, theft, or disturbances during the use period.

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
(Print name)

SIGNATURE \_\_\_\_\_

### APPLICATION FOR USE OF FIRE STATION FACILITIES

\_\_\_\_\_  
OFFICE USE ONLY

Request Approved \_\_\_\_\_ Request Denied \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

Insurance Certificate Received: \_\_\_\_\_ Date Received: \_\_\_\_\_

Insurance Requirement Waived: Yes \_\_\_\_\_ No \_\_\_\_\_

Reason Insurance Waived: \_\_\_\_\_

\_\_\_\_\_